Devoran Lane Devoran Truro Cornwall TR3 6PA
Tel: 01872 863223

# DEVORAN SCHOOL HAS A VACANCY FOR A SEND HIGHER LEVEL TEACHING ASSISTANT Scale 2 (1-6)

This position is for a SEND Higher Level Teaching Assistant either 15 or 25 hours per commencing January 2027 on a permanent basis.

**Job Overview:**

Devoran School is looking to appoint an experienced and enthusiastic HLTA who is prepared to cover classes for ad-hoc cover as well as support SEN children on a 1:1 basis. This position will be for a total of 18/30 hours per week to include Lunchtime Supervisory hours. This role will commence from 1st January – or as soon as possible.

We are looking for a team player who will complement our committed and vibrant team. Devoran School is situated on the outskirts of Truro set on wonderful grounds. We like to take the learning outside and make the most of every moment we have the children in our care. We are a team of 27 staff working from EYFS through to Year 6 in a one-form entry school.

The mental health of our children and staff is paramount to us and we work hard to ensure that our Trauma-Informed practice supports all children and that staff are also given the support they need in order to be successful within their role. We pride ourselves on focusing on three core values of being ‘Ready, Respectful and Safe’ which is built on from the work of Paul Dix.

A commitment to continuing professional development is necessary; we work closely together and roles may be interchangeable to meet children’s needs. We are looking for someone with initiative and a willingness to become an active member of our friendly and professional school team – where happy children and their learning are our highest priority.

We would encourage you to take a look at our school website to get a flavour of our school. We look forward to reading your application and hopefully meeting you. If you would like to arrange a telephone conversation with the Headteacher, please ring the school.

**Responsibilities:**

- Assist the lead teacher in planning and implementing engaging educational activities tailored to the needs of children.
- Support children in their daily routines, including personal care, meal times, and playtime.
- Foster a positive learning environment by encouraging participation and promoting social interactions among children.

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- Manage classroom behaviour by implementing strategies that promote respect and cooperation.
- Communicate effectively with parents and caregivers regarding children's progress and any concerns that may arise.
- Maintain a safe, clean, and organised classroom environment conducive to learning.
- Collaborate with other staff members to ensure the smooth operation of the nursery.
- Cover classes when cover is required.

**Qualifications:**

- Previous experience including providing specialist support working 1:1 with children in a school setting is highly desirable.
- Strong communication skills in English, both verbal and written, to effectively interact with children, parents, and colleagues.
- Demonstrated leadership abilities to guide and support children during activities.
- A genuine passion for childcare and early childhood education, with an understanding of child development principles.
- Ability to manage multiple tasks while maintaining a calm and positive attitude.

If you are committed to making a difference in the lives of young learners and possess the required skills, we encourage you to apply for this rewarding position as a SEND Higher Level Teaching Assistant.

**How to Apply:** Application forms only **(no CVs).** Please visit the school website at: Devoran School - Vacancies to download an application form and email your completed application to admin@devoranschool.co.uk

**Closing date:** Friday 13 November 2026

**Shortlisting:** Wednesday 18 November 2026

**Interview date:** Friday 20 November 2026